



**YATES COUNTY HAZARD MITIGATION PLAN UPDATE**  
**Steering Committee Draft Plan Review Meeting – AGENDA**  
**MEETING DATE/TIME: October 9, 2024 11:00 A.M. – 12:00 P.M. EST.**



**Virtual Meeting**

**Dial-In Phone Number: +1 213-357-2812; Conference ID: 173 036 046#**

**Join by Meeting: <https://msteams.link/1MGZ>**

- 1. Welcome and Introduction**
- 2. In Kind Tracking**
- 3. Public and Stakeholder Engagement**
- 4. HMP Draft Review**
  - **What's New?**
  - **2025 Framework**
  - **Review Process**
- 5. Next Steps**
- 6. Questions/Wrap Up**

**Yates County Project Contact**

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**Yates County, NJ – Hazard Mitigation Plan 2025 Update  
Steering Committee Draft Plan Review Meeting | Meeting Minutes**



<b>Purpose of Meeting:</b>	Steering Committee Draft Plan Review Meeting	
<b>Location of Meeting:</b>	Teleconference	
<b>Date of Meeting:</b>	October 9, 2024 @ 11:00 A.M.	
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>• <b>Yates County Office of Emergency Services</b> <ul style="list-style-type: none"> <li>○ Diane DiFabio, Deputy Director</li> <li>○ Brian Winslow, Director</li> <li>○ Sheriff Frank Ryan, Yates County</li> <li>○ Jessica Mullins, County Admin</li> <li>○ Amy Miller, Yates DSS</li> <li>○ Undersheriff Brandon Jensen</li> </ul> </li> <li>• <b>Yates County Planning Department</b> <ul style="list-style-type: none"> <li>○ Jeff Ayers, County Planner</li> </ul> </li> <li>• <b>Yates County Soil and Water Conservation District</b> <ul style="list-style-type: none"> <li>○ Colby Peterson, Director</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Yates County Social Services Department</b> <ul style="list-style-type: none"> <li>○ Amy Miller, Commissioner</li> </ul> </li> <li>• <b>NYS DHSES</b> <ul style="list-style-type: none"> <li>○ Kevin Clapp, Hazard Mitigation</li> </ul> </li> <li>• <b>Keuka College</b> <ul style="list-style-type: none"> <li>○ Jim Cunningham, Keuka College Campus Safety</li> </ul> </li> <li>• <b>Tetra Tech</b> <ul style="list-style-type: none"> <li>○ Jessica Stokes, Project Manager</li> <li>○ Emily Vassallo, Lead Planner</li> </ul> </li> </ul>
<b>Agenda Summary:</b>	The purpose of the meeting was to provide an update on the planning process and status update, provide an opportunity for the Steering Committee to comment on the draft 2025 Yates County HMP framework, discuss the Plan Maintenance strategy for the 2025 HMP, review the FEMA Approval Process, discuss next steps, and address any questions or comments.	
Item No.	Description	Action item(s):
1	<b>Introductions</b>	-
2	<b>Project Status</b> <ul style="list-style-type: none"> <li>• In Kind Tracking</li> <li>• Public Outreach and Engagement                             <ul style="list-style-type: none"> <li>○ Post links on social media and department/agency websites</li> <li>○ Make efforts to reach out to:                                     <ul style="list-style-type: none"> <li>▪ General Public</li> <li>▪ Stakeholders</li> <li>▪ Neighbors</li> <li>▪ Socially Vulnerable Populations</li> </ul> </li> </ul> </li> </ul>	<b>Steering Committee</b> <ul style="list-style-type: none"> <li>• Continue public outreach</li> </ul>
3	<b>HMP Draft Review</b> <ul style="list-style-type: none"> <li>• What's New in the 2025 Update?</li> <li>• New FEMA requirements</li> <li>• Updated critical facilities inventory and included community lifelines</li> <li>• Incorporated new hazards of concern and performed new risk analysis</li> <li>• Enhanced the capability assessment for each participating jurisdiction</li> </ul>	-
4	<b>2025 HMP Framework</b> <ul style="list-style-type: none"> <li>• Volume I                             <ul style="list-style-type: none"> <li>○ Executive Summary                                     <ul style="list-style-type: none"> <li>▪ Provides an overview of how the plan is laid out by describing the various chapters within the plan</li> </ul> </li> <li>○ Chapter 1 Introduction                                     <ul style="list-style-type: none"> <li>▪ This is the introduction of the HMP, explains the update process, who participated, and what changes have been made since the last plan.</li> </ul> </li> <li>○ Chapter 2 Planning Process</li> </ul> </li> </ul>	-



	<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>▪ Provides a timeline of how the planning process was done and everything that went into developing the plan. It includes meeting dates, activities, and plan participants.</li> </ul> </li> <li>○ Chapter 3 County Profile                             <ul style="list-style-type: none"> <li>▪ Provides general information for the Planning Area and critical facilities/lifelines located within the area.</li> </ul> </li> <li>○ Chapter 4 Risk Assessment                             <ul style="list-style-type: none"> <li>▪ Provides a foundation for the rest of the planning process – which focuses on identifying and prioritizing actions to reduce risk to hazards.</li> </ul> </li> <li>○ Chapter 5 Hazard of Concern identification                             <ul style="list-style-type: none"> <li>▪ Describes the process to review all potential hazards and identify the hazards that have the potential to impact the Planning Area</li> </ul> </li> <li>○ Chapters 6 through 17 Hazard Profiles                             <ul style="list-style-type: none"> <li>▪ Documents the general description of the hazard and the outcome of the risk analysis. It is broken down into 2 sections – hazard profile and vulnerability assessment</li> </ul> </li> <li>○ Chapter 18 Hazard Ranking                             <ul style="list-style-type: none"> <li>▪ Provides information on the methodology used to determine the preliminary hazard rankings</li> </ul> </li> <li>○ Chapter 19 Capability Assessment                             <ul style="list-style-type: none"> <li>▪ Identifies the primary types of capabilities – planning and regulatory, administrative, and technical, financial, and education and outreach –existing plans, policies, programs, etc. available at the county, state, and federal level to help the County and municipalities accomplish mitigation.</li> </ul> </li> <li>○ Chapter 20 Mitigation Strategy                             <ul style="list-style-type: none"> <li>▪ Gives an overview of the process and then in each annex, we show the projects and procedures you all will do to reduce or eliminate future losses from hazards.</li> </ul> </li> <li>○ Chapter 21 Plan Maintenance                             <ul style="list-style-type: none"> <li>▪ Describes how the County will keep the hazard mitigation plan up to date over the next five years.</li> </ul> </li> </ul> </li> <li>• Volume II             <ul style="list-style-type: none"> <li>○ Chapter 1 Planning Partnership                     <ul style="list-style-type: none"> <li>▪ Gives an overview of how each jurisdiction participated in the plan and how the annexes are laid out.</li> </ul> </li> <li>○ Chapters 2 through 15 Jurisdictional Annexes                     <ul style="list-style-type: none"> <li>▪ Where the individual jurisdictional annexes of the plan are located. It shows us who participated in the plan, gives a general description of the municipality, outlines and summarizes your capabilities at the local level, provides the jurisdictional hazard ranking, includes a status of mitigation actions from 2020 and then includes mitigation actions for the 2025 HMP.</li> </ul> </li> </ul> </li> <li>• Appendices: This is where you’ll find a draft adoption/resolution for when you need to adopt the plan, tables of who participated in the process and how; meeting documentation (minutes, presentations, etc.), public and stakeholder outreach; mitigation strategy data; plan maintenance tools; critical facilities (the list of facilities will not be posted for public review due to their sensitive</li> </ul>	
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	<p>nature); and linkage procedures for anyone who didn't participate this time around and would like to join the plan in the next 5 years.</p> <ul style="list-style-type: none"> <li>○ Appendix A. Adoptions</li> <li>○ Appendix B. Meeting Documentation</li> <li>○ Appendix C. Outreach</li> <li>○ Appendix D. Participation</li> <li>○ Appendix E. Action Worksheet</li> <li>○ Appendix F. Plan Maintenance</li> <li>○ Appendix G. Critical Facilities</li> <li>○ Appendix H. Risk Assessment Supplement</li> <li>○ Appendix I: Mitigation Strategy Supplement</li> <li>○ Appendix J: NYS DHSES Guidance</li> <li>○ Appendix K: Linkage Procedures</li> <li>○ Appendix L: Dam Supplement</li> </ul>	
<b>5</b>	<p><b>FEMA Approval Process</b></p> <ul style="list-style-type: none"> <li>● The plan is made available for public and State review. <ul style="list-style-type: none"> <li>○ Feedback and comments will be incorporated into a second draft.</li> </ul> </li> <li>● The second draft will be submitted to FEMA for review and approval. <ul style="list-style-type: none"> <li>○ If FEMA has questions or comments those will be addressed.</li> <li>○ FEMA will grant the plan 'Approvable Pending Adoption' status, meaning FEMA will approve the plan once it has been locally adopted.</li> </ul> </li> <li>● The County and municipalities will formally adopt the plan. <ul style="list-style-type: none"> <li>○ Resolution is submitted to FEMA and FEMA grants final approval.</li> </ul> </li> </ul>	-
<b>6</b>	<p><b>Review the Draft Plan</b></p> <ul style="list-style-type: none"> <li>● The entire plan will be posted on the Yates County HMP website for a 30-day review period (starting today, October 9!) <ul style="list-style-type: none"> <li>○ <a href="https://www.yatescountynyhmp.com/draft-plan/">https://www.yatescountynyhmp.com/draft-plan/</a></li> <li>○ You can review the plan during the public review, and we will incorporate any applicable revisions into the final deliverable to the State and FEMA</li> </ul> </li> <li>● NYSDHSES will begin their review after the public review period</li> <li>● Public feedback to be incorporated as appropriate prior to submittal to NYSDHSES/FEMA for their review <ul style="list-style-type: none"> <li>○ If needed, we will hold a brief meeting to discuss public comments and how to incorporate – date TBD</li> </ul> </li> </ul>	-
<b>7</b>	<p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>● Draft Plan Review Meeting – TODAY! <ul style="list-style-type: none"> <li>○ Planning Partnership/Public Draft Plan Review Meeting is tonight at 7:00PM (<a href="https://msteams.link/FNGX">https://msteams.link/FNGX</a>).</li> </ul> </li> <li>● Public Review Period (30 days) – October 9, 2024 through November 9, 2024</li> <li>● Submit Draft Plan for NYSDHSES Review by mid-November</li> <li>● Submit Draft Plan for FEMA Review by end of December</li> <li>● FEMA approves plan (early February 2025); begin adoption</li> </ul>	-
<b>8</b>	<p><b>Questions/Discussion</b></p> <ul style="list-style-type: none"> <li>● None Received</li> </ul>	-



# Yates County Multi-Jurisdictional Hazard Mitigation Plan 2025 Update

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Steering Committee Draft Plan Review  
October 9, 2024 | 11:00 am

While waiting for the meeting to start, please enter your name, title, and affiliation in the chat!

# Today's Agenda

1. Welcome and Introductions
2. In Kind Tracking
3. Public and Stakeholder Outreach
4. HMP Draft Review
  - What's New?
  - 2025 Framework
  - Review Process
5. Next Steps
6. Questions/Wrap Up



# Public Outreach and Engagement

- Public Outreach Toolkit –
  - Social media templates and posts
  - Printable materials
- Surveys
  - Input on draft plan
- HMP website  
<https://www.yatescountynyhmp.com/>
- Make efforts to reach out to:
  - General Public
  - Stakeholders
  - Neighbors
  - Socially Vulnerable Populations



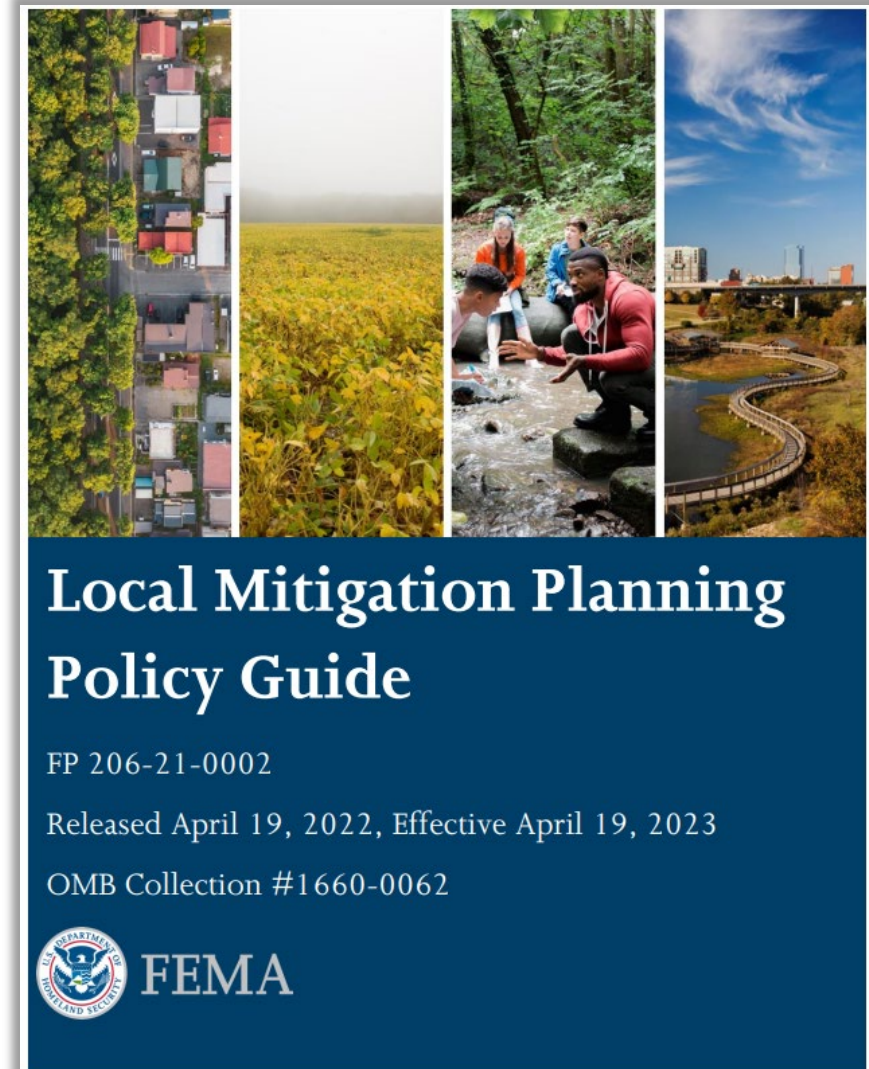




# HMP Draft Review

# What's New in the 2025 Update?

- New FEMA requirements
  - Participation – engaged and actively participating throughout the process
  - Stakeholder involvement
  - Community lifelines
  - Socially vulnerable populations
  - Effects of future conditions (i.e., climate change) on hazards
  - Current and future capabilities integrating hazard mitigation
  - One mitigation action per hazard



# What's New in the 2025 Update?

- **Critical facilities reorganized as Lifeline facilities –**
  - This includes – airports, bridges, cell towers, correctional facilities, dams, schools/daycares, EMS, fire, hazmat, hospitals/health care, police, utilities, tornado sirens, wastewater
  - Inventory has been updated



# What's New in the 2025 Update?

- **Hazards of Concern –**

- Incorporated new hazards, and concise hazard profiles, including recent events
- Risk assessments for each hazard
- Climate change impacts incorporated into the probability of future occurrences
- Adaptive capacity to reduce vulnerability used in hazard ranking
- Impacts on population (general and socially vulnerable), buildings, lifelines, and economy



# What's New in the 2025 Update?

- **Jurisdictional Annexes**

- Enhanced capability assessment including how hazard mitigation is integrated
- One mitigation action for every hazard of concern



# 2025 HMP Framework

## Volume I

- Executive Summary
- Chapter 1. Introduction
- Chapter 2. Planning Process
- Chapter 3. County Profile
- Chapter 4. Risk Assessment Methodology
- Chapter 5. Hazards of Concern ID
- Chapters 6-17. Hazard Profiles
  - Dam Failure, Disease Outbreak, Drought, Extreme Temperature, Flood, Harmful Algal Blooms, Hazardous Materials, Landslide, Severe Storm, Transportation Accidents, Utility Failure, Winter Storm
- Chapter 18. Hazard Ranking
- Chapter 19. Capability Assessment
- Chapter 20. Mitigation Strategy
- Chapter 21. Plan Maintenance

# 2025 HMP Framework

## Volume II

- Chapter 8. Planning Partnership
- Chapter 9-15. Jurisdictional Annexes

## Appendices

- Appendix A. Adoptions
- Appendix B. Meeting Documentation
- Appendix C. Outreach
- Appendix D. Participation
- Appendix E. Action Worksheet
- Appendix F. Plan Maintenance
- Appendix G. Critical Facilities
- Appendix H. Risk Assessment Supplement
- Appendix I: Mitigation Strategy Supplement
- Appendix J: NYS DHSES Guidance
- Appendix K: Linkage Procedures
- Appendix L: Dam Supplement

# Volume I

## Executive Summary

- Provides an overview of how the plan is laid out by describing the various chapters within the plan
  - Light summaries of key components of the HMP
    - Hazard Mitigation Overview
    - Planning Process
    - Involvement by Stakeholders and the Public
    - Risk Assessment for Local Hazards of Concern
    - Capability Assessment and Plan Integration
    - Mitigation Strategy

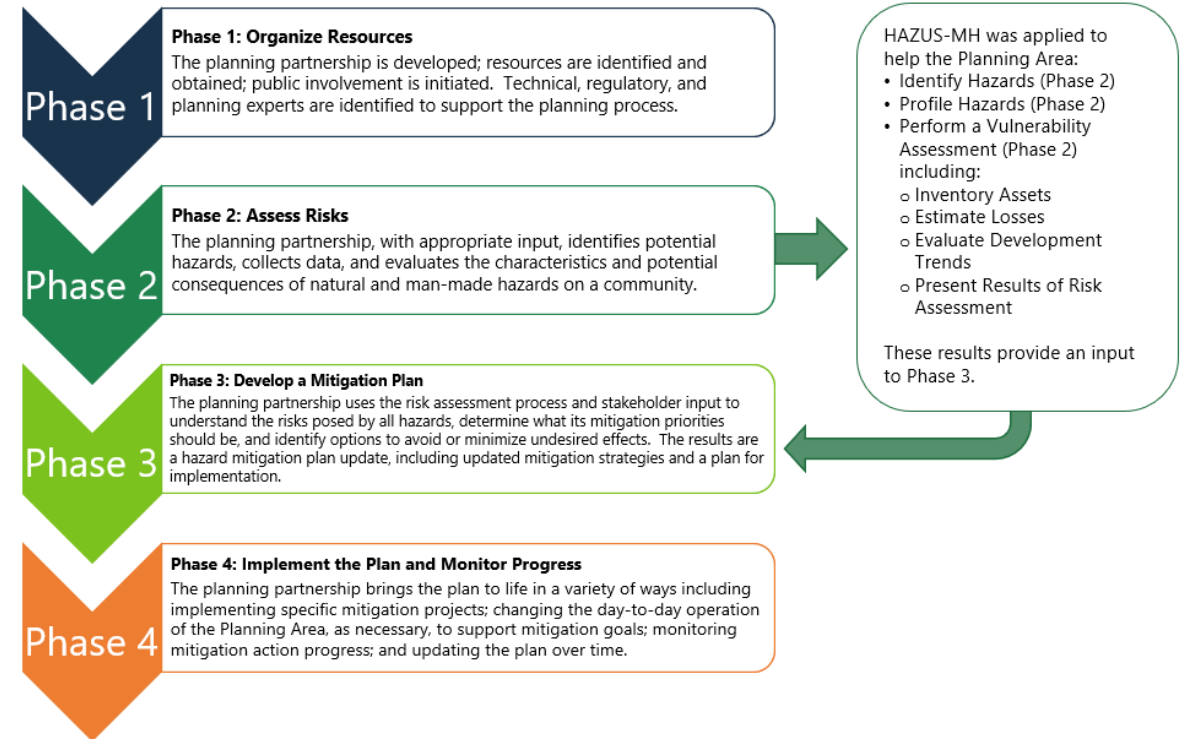




# Volume I

## 1. Introduction

- Plan Purpose
- Background of the plan
- Plan Organization
- Planning Differences – 2020 HMP vs. 2025 HMP



# Volume I

## 2. Planning Process

- Introduction
- Organization of the Planning Process
  - Organization of the Planning Partnership
  - Planning Activities
- Stakeholder Outreach and Involvement
  - Federal, State, and County Agencies
  - Regional and Local Stakeholders
  - Stakeholder and Neighbor Survey Summaries
- Public Participation – Public Involvement
  - Public Survey Summary
- Plan Integration
- Integration with Planning Mechanisms and Programs
- Continued Public Involvement



# Volume I

## 3. County Profile

- General Information
- Major Past Hazard Events
- Physical Setting
  - Location
  - Hydrography and Hydrology
  - Topography and Geography
  - Climate
  - Land Use and Land Cover
- Population and Demographics
  - General Population Characteristics
  - Vulnerable Populations
  - Population Trends
- General Building Stock
  - Development Trends and New Development
- Lifeline Facilities
  - Formerly discussed as Critical Facilities



## 4. Risk Assessment Methodology

- Describes the various procedures and tools used to complete the risk assessment
- Steps to do so included:
  - Identifying and profiling each hazard of concern
  - Determine exposure to each hazard
  - Assess the vulnerability of exposed population/buildings/economy



## 5. Hazard of Concern Identification

- Describes the process to review all potential hazards and identify the hazards that have the potential to impact the Planning Area
  - Input from all participating jurisdictions
  - Review of the New York State Hazard Mitigation Plan
  - Review of the 2020 Yates County HMP
  - Research on the frequency, magnitude, and costs associated with hazards that have previously or could feasibly impact the region
  - Qualitative information regarding natural (not human-caused) hazards and the perceived vulnerability of the study area's assets to them.

- Created individual chapters for each hazard of concern.
- Each chapter includes:
  - Hazard Profile – description, location, extent, worst-case scenario, previous occurrences, climate change projections, and probability of future events
  - Vulnerability Assessment – impact on life/health/safety, impact on building stock and critical facilities, impact on economy, future changes that may impact vulnerability, impacts to natural, historical, and cultural resources, and changes in vulnerability since the last plan



## 18. Hazard Ranking

- Provides a preliminary ranking (high, medium, low) of each hazard to show the Planning Area's hazards of greatest risk
- Provides information on the methodology used to determine the preliminary hazard rankings



# Volume I

## 19. Capability Assessment

- What is currently available at the federal, state, and county level to support mitigation in Yates County
  - Available plans, programs, & resources
  - Administrative and technical capabilities
  - Fiscal capabilities
  - Education and outreach





# Volume I

## 20. Mitigation Strategy

- Past accomplishments
- Goals and Objectives
- Mitigation strategy development and update
  - Action identification
  - Evaluation and prioritization
  - Benefit/cost review

Goals	
Goal 1:	Reduce the likelihood and impacts of hazards on life, property, and the environment.
Goal 2:	Protect life, property, critical infrastructure <i>and community lifelines</i> , the environment, and the economy from hazard impacts.
Goal 3:	Educate the public, officials, and other stakeholders about the hazards they face and what can be done to mitigate hazard impacts.
Goal 4:	<i>Reduce the risk of natural hazards for socially vulnerable populations.</i>
Goal 5:	<i>Address long-term vulnerabilities from High Hazard Dams.</i>

# Volume I

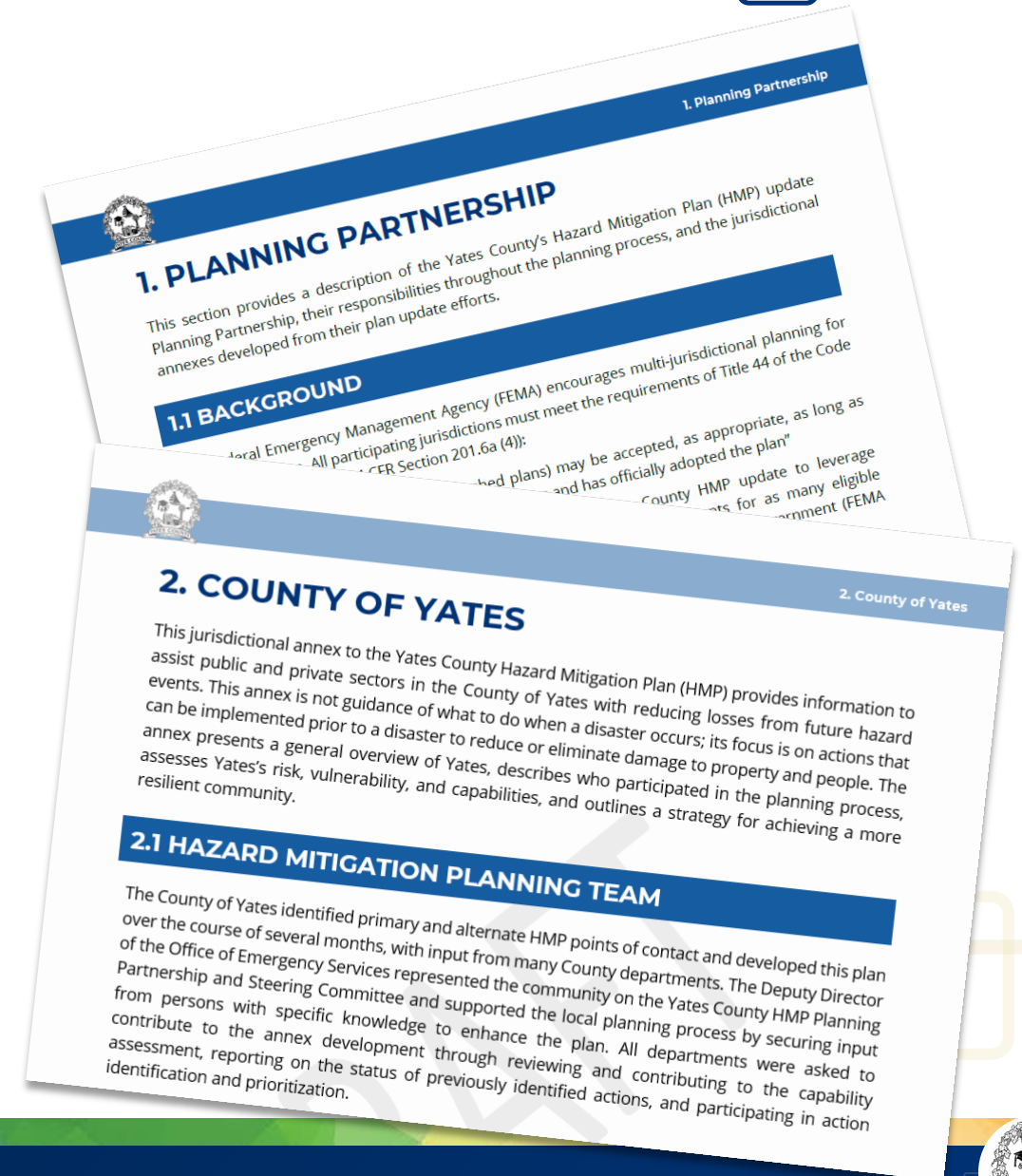
## 21. Plan Maintenance

- Ongoing Planning Partnership – meet annually to discuss HMP
- Monitoring
- Continuous evaluation and progress reports
- Updating
- Integrating the HMP with existing and future programs
- Continued public involvement



# Volume II

- **Chapter 1 – Planning Partnership**
  - Participating jurisdictions
  - Introduction to jurisdictional annexes
- **Chapters 2-15 – Jurisdictional Annexes**
  - Points of Contact and Who Participated
  - Jurisdictional Profile
  - Capabilities
  - Risk Assessment
  - Status of Past Mitigation Actions
  - Current Mitigation Actions



# Section Contents - Appendices

- Appendix A. Adoptions
- Appendix B. Meeting Documentation
- Appendix C. Outreach
- Appendix D. Participation
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# FEMA Approval Process


- The plan is made available for public review.
- The second draft will be submitted to NYSDHSES and FEMA for review and approval.
- The third draft will be submitted to FEMA for review and approval
  - Once approved, FEMA will grant the plan 'Approvable Pending Adoption' status, meaning FEMA will approve the plan once it has been locally adopted.
- The County and municipalities will formally adopt the plan.
  - Resolution is submitted to FEMA and FEMA grants final approval.



# Review the Draft Plan

- The entire plan will be posted on the Yates County HMP website for a 30-day review period (starting today, October 9, 2024)
  - Review the plan during the public review, and we will incorporate any applicable revisions into the final deliverable to the State and FEMA
- NYSDHSES will begin their review after the public review period
- Public feedback to be incorporated as appropriate prior to submittal to NYSDHSES/FEMA for their review
  - If needed, we will hold a brief meeting to discuss public comments and how to incorporate – date TBD

# Next Steps

- Draft Plan Review Meeting – TODAY!
  - Planning Partnership/Public Draft Plan Review Meeting is tonight at 7:00PM (<https://msteams.link/FNGX>).
- Public Review Period (30 days) – October 9 through November 9
- Submit Draft Plan for NYSDHSES Review by mid November
- Submit Draft Plan for FEMA Review by end of December; begin adoption
- FEMA approves plan (early February); continue adoption
- Implement Projects and Maintain the Plan  Increase Resilience!



**Questions?**





## **Yates County Project Contact**

Diane Caves, Deputy Director  
(315) 536-3000 | [dcaves@yatescounty.org](mailto:dcaves@yatescounty.org)

## **Tetra Tech Project Contact**

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**Thank  
You!**